



It takes a *village*.

SEE THE MAGIC. BE PART OF THE TEAM.

Site Safety Coordinator: 6-Month Contract

As a **Site Safety Coordinator**, you understand that safety is our number one priority. Westman Village is the only resort-style, all-inclusive community in Calgary. Located in the lake community of Mahogany, Westman Village is an expansive project. Currently, 7 different wood frame condominium complexes are under construction, with more to come as the project progresses. As Site Safety Coordinator, you will work alongside our Site Safety Manager and construction team to provide daily safety support. You are driven, motivated and excited to be part of the dynamic Westman Village team.

A DAY IN THE LIFE OF A SITE SAFETY COORDINATOR:

- Conduct daily inspections on the various sites in Westman Village with a focus on administrative reporting
- Advise, facilitate and coach staff and trades on safe work practices, including the enforcement of wearing PPE
- Hold trade partners and Jayman BUILT employees accountable to the adherence of the company safety standards
- Ensure safe work practices, tool-box meetings and hazard assessments are being conducted by appropriate managers and site supervisors
- Documentation of safety management systems of the Westman Village projects, keeping safety records and reporting to external agencies such as OH&S and WCB

WHAT YOU WILL BRING TO THE TABLE:

- 5–7 years of experience in multi-family/condominium construction
- Completed or within 1 year of completing the NCSO designation
- Robust ability to multi-task, proactive and strong attention to detail
- Strong familiarity with applicable legislation including OH&S
- Solid background acting as an advisor, facilitator and teacher in the safety field
- Experience with providing accurate and timely reporting on safety activities to managers at all levels
- Must have a sense of urgency and an ability to make sound judgement calls
- Proficient with Outlook, Word and Excel
- Exceptional verbal and written communication

AS A PLATINUM MEMBER OF THE BEST MANAGED COMPANIES, WE WILL PROVIDE YOU WITH THE FOLLOWING:

- Customized training programs
- On-site gym
- Activities and events for staff and their families
- Opportunities for community and volunteer involvement

Do you see the magic? Are you ready to be part of the team? Join the award winning Jayman BUILT team and contribute to our extraordinary track record, with over 26,000 homes built in the last 38 years. Please send your resume and cover letter to <https://www.fitzii.com/apply/30833> no later than June 1, 2018.

We thank all applicants for their interest; however only those selected for an interview will be contacted. No telephone or agency inquiries please.